

ADMINISTRATIVE - INTERNAL USE ONLY

16 August 1983

MEMORANDUM FOR: Executive Assistant  
Office of Personnel

FROM:

C/HRPS

SUBJECT: Weekly Activities Report

1. Preliminary work was begun for the effort to develop a Personnel Officer requirements model. Modeling possibilities were discussed with the OP/CMO to ensure that the project results would be useful and focused on current issues. A request for data on OP positions and employees has been prepared for I&AB action. The ultimate goal of such a modeling effort would be to determine Personnel Generalist Officer and/or POT requirements.

*II.c.*

2. A review of Agency strength and FTE trends has been prepared for D/PERS use in the August Comptroller's meeting. In general, it shows an attrition rate only slightly above the predicted FY 1983 rate, with the manpower focus changing from holding down EOD's to ensuring a sufficient number to achieve our year-end ceiling.

*I.d.*

3. A package of graphics was prepared for the DDO Personnel Officer, which indicates both operational manpower requirements and resources by DDO Division. This material, along with numerical tables and definitions, is based upon the recent CT modeling effort.

*II.a.*

4. Additional material has been provided to PMCD   which provides a tabular and graphic review of attrition from selected technical occupations since FY 1977. This, and several other pending projects, supports PMCD's occupational pay review effort.

*II.d. STAT*

5. The Agency and Directorate Strength and FTE models were updated and distributed. These models reflected historical data through 4 August 1983 and projected FY-83 year-end levels (a recent review of the model's FTE projections indicate an error rate down to less than 1/10 of one percent).

*Ic.*

STAT

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